



Fairfax Campus  
8300 Merrifield Avenue  
Fairfax, VA 22031  
TEL. 703-206-0508

Centreville Extension  
5940 Centreville Crest Lane  
Centreville, VA 20121  
TEL. 703-266-0508

Silver Spring Extension  
12125 Veirs Mill Road  
Silver Spring, MD 20906  
TEL. 301-929-0565

## DIRECT LOAN REQUEST FORM

**If you purposely give false or misleading information on this document, or on any financial aid form, you may be fined up to \$20,000, be sent to prison, or both.**

STUDENT BORROWER INFORMATION		
Last Name	First Name, MI	Social Security Number
Cellular Telephone Number	Home Telephone Number	E-Mail Address
Program	Anticipated Graduation Date	Date of Birth
<p>In order to be eligible for a Federal Direct loan, I understand that I must:</p> <ul style="list-style-type: none"> <li>• Complete a Loan Entrance Counseling</li> <li>• Complete a Direct Loan Master Promissory Note (MPN)</li> <li>• Matriculate in an eligible degree or certificate program</li> <li>• Enroll for at least eight credits (half time) per session</li> <li>• Attend at least half time (eight credits) until the conclusion of the session in order to remain eligible</li> <li>• Maintain Satisfactory Academic Progress</li> <li>• Not be in default on a previous student loan</li> <li>• Not have surpassed my borrowing limits for federal loans</li> </ul>		
<p><b>Students generally receive their federal student funds in two disbursements for the Academic Year.</b>                      First-time, first-year borrowers at the Columbia College cannot have loan funds disbursed until 30 days before the borrower enrolls. First-time borrowers will no longer be eligible for a Direct Subsidized Loan once the student has received the Subsidized Loan for a period that is 150% of the published length of the student's current educational program.</p>		
<p>I am requesting \$ _____ for the _____ Academic year.</p> <p>This is a      New Request      Increase.      I will be enrolled      Full Time      Three-quarter time      Half Time</p> <p>Student's Signature: _____ Date _____</p>		
SOCIAL SECURITY NUMBER POLICY		
<p>* You are required to provide your Social Security number (SSN) on the FAFSA. Provision of your SSN is required on this and all supporting documents used to apply for financial aid. Your SSN will be used for the college's system of student records, for compliance with federal reporting requirements, as well as for debt collection. The college will not disclose your SSN to anyone outside the institution except as required by law, and will make every effort to protect your privacy. If you fail to provide your correct SSN the processing of your Direct Loan Request will be delayed.</p>		
FINANCIAL AID OFFICE USE ONLY		
_____ 2015-2016 Direct loan initial request	_____ 2015-2016 Direct loan additional request	_____ Direct loan request not processed
COA:	EFC:	NSLDS Aggregate Balance:
		Sub: _____ Unsub: _____
MPN:	Entrance Counseling:	Financial Aid:
Y      N	Y      N	Pell: _____ FSEOG: _____ Scholarships: _____
		Sub: _____ Unsub: _____
FAO Signature & Comments:		Date: